

WX Task Force Meeting Minutes August 2nd and 3rd 2004

June 10th Meeting Recap

Travel Reimbursement

Single Family Dwelling (SFD) Unit is defined as a single-family dwelling or single residential housing dwelling with two to four attached units. Contractor would be allowed to claim a single-unit fee travel reimbursement for completed SFD weatherized units. Fee would be based upon one labor hour, and reimbursed directly from the "Direct Weatherization" budget line item (similar to a fixed-fee reimbursed weatherization measure). Fee would cover travel to weatherized SFD units within a 30-mile radius of contractor's material storage site, and limited to one unit fee charge per completed SFD.

Multi-Unit Dwelling (MUD) is defined as residential complex with more than 5-units. Contractors would be allowed to claim a single-unit travel reimbursement fee of \$3.00 for each individual unit weatherized within the MUD complex. Single-unit fee covers travel to the multi-unit dwelling, regardless to the distance of travel, and is limited to one unit fee charge per completed unit.

Long Distance Travel – Single Family Dwelling (SFD)

Defined as travel distance in excess of 30-miles (one way) from Contractor's material storage site. For long distance travel, Contractor would be allowed to claim the single-unit travel fee, plus reimbursement at \$.66 per reimbursable mile. Reimbursable mileage is limited to round trip mileage in excess of 60-miles from the contractor's material storage site and completed weatherized SFD unit. Contractors may claim one long distance trip (single-unit travel fee plus reimbursable mileage) per completed SFD.

CSD Energy Intake Form

Allow the option of contractor's equivalent form for CSD Energy Intake Form – opportunity is currently afforded to agencies, however, requires CSD review and approval

Remove shading from boxes – poor reproduction quality

Modify "Type of Space Heat" information box to include the additional category of "All Electric"

Modify "Program Type" informational box to include program references of: HEAP, Fast Track, ECIP FR&R, DOE-Weatherization, and LIHEAP-Weatherization

Modify "Type of Dwelling" informational box to include a category for additional dwelling information, including "Year built" and "Forced Air Unit" (FAU). In addition add the following dwelling references:

Single-Family Dwelling = (1-4 attached units)

Single-Family Dwelling (SFD) – Owner

Single-Family Dwelling (SFD) – Rental

Multi-Family Dwelling = (5 or more units)

Multi-Family Dwelling (MUD) – Owner

Multi-Family Dwelling (MUD) - Rental

ECIP – Furnace Repair and Replacement

For the 2005 PY, ECIP FR&R will be expanded to include replacement and repair services for primary cooling appliances – consistent with state law. Cooling services will include the repair and replacement services of air conditioning units and evaporative coolers serving as the dwelling's primary means of cooling. Emphasis under heating repair and replacement services will be expanded (2005 PY) to include all residential primary heating appliances --not just furnaces.

ECIP repair and replacement services are viewed as a substantial investment in the overall scheme of services and efforts towards improving the energy efficiency of low-income dwellings and improving the quality of living for low-income families. Based on this view, ECIP FR&R services (to the extent possible) should be provided in conjunction with weatherization services to ensure that the entire needs of the dwelling are addressed, maximize the operational efficiency of the heating/cooling appliance, and achieve a greater return on the investment from ECIP FR&R services. Services under ECIP FR&R will continue to be provided for circumstances meeting the criteria of emergency and non-emergency situations. The department will develop guidelines for both coordinating LIHEAP, DOE, and utility funded weatherization services with ECIP FR&R services; and conditions under which heating and cooling repair/replacements services may be rendered. The guidelines will be presented at the next task force meeting for review and input.

Consideration for repair and replacement of gas water heaters under ECIP FR&R will be deferred to the 2006 PY.

CSD Time & Motion Study

CSD conducted an abbreviated Time and Motion Field Study to further validate costs within the proposed labor rate formula; and to ascertain labor time for performing various LIHEAP weatherization activities (measures). The field study observations identified significant variance among agencies in terms of operational structure, services, service delivery, and service area needs. The results of the field study observations identified a greater degree of program involvement and higher staff ratios than originally estimated for Support Staff and Supervisors. Accordingly, the labor factor (percentage) for "Support Staff" was updated from 29% to 33%; and the labor factor (percentage) for "Supervisors" was updated from 25% to 31%. During the field study visits interviews were conducted with agency weatherization crewmembers, assessors, supervisors,

and inspectors. The purpose of these interviews was to collect time activity data and provide the opportunity to receive input and recommendations related to weatherization policy and standards. As a result of these interviews, the department was able to collect useful input and recommendations related to field policies and time activity data for commonly performed measures. Information collected will be used in the department's weatherization measure reimbursement analysis (to determine reimbursement amounts for weatherization measures and activities); and also incorporate recommendations/input into field policies.

Agencies participating in the Time and Motion Field Study

CVOC

Butte County

Project Go

San Bernardino

Redwood

PACE

Maravilla

CRP

Excess Revenue

The department has concluded that it has a fiscal responsibility to account for excess revenue earned under both LIHEAP Weatherization and ECIP FR&R program components. Therefore, the department will expand reporting requirements to capture the earning and expending of excess revenue dollars. Reporting model will be designed to capture minimal data to lessen the burden impact on agencies; and also satisfy the department's fiscal obligation in the accounting of excess revenues.

Next Meeting

Tuesday, October 5th and Wednesday, October 6th